



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		ANANTRAO THOPTÉ COLLEGE
Name of the head of the Institution		Dr Prasanna G Deshmukh
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02113222710
Mobile no.		9822109385
Registered Email		atc.bhor@gmail.com
Alternate Email		prasanna2deshmukh@gmail.com
Address		A/P - Bhor, Tal- Bhor, Dist-Pune
City/Town		Bhor
State/UT		Maharashtra
Pincode		412206
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr Laxman A . Awaghade
Phone no/Alternate Phone no.	02113222746
Mobile no.	9850520691
Registered Email	iqacatc@gmail.com
Alternate Email	laawaghade@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://www.atcbhor.com/doc/AQAR_1_to_7_for_2016-17.pdf">https://www.atcbhor.com/doc/AQAR_1_to_7_for_2016-17.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="https://www.atcbhor.com/doc/AQAR_2017_18.pdf">https://www.atcbhor.com/doc/AQAR_2017_18.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B++	80.25	2004	01-Apr-2004	31-Mar-2009
2	A	3.08	2017	15-Nov-2017	30-Nov-2022

<b>6. Date of Establishment of IQAC</b>	19-Sep-2012
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Preparation of academic calendar	18-Jun-2017 15	2000

Motivation to conduct an induction program	17-Jul-2017 15	1000
Discussion on maintenance of old furniture and coloring	17-Jul-2017 15	2000
Motivation for preparation of NAAC visit	17-Jul-2017 110	2000
Rearrange the nameplates of departments and fencing of botanical garden	17-Jul-2017 10	50
Fulfillment of NAAC office requirement	10-Sep-2017 05	12
To conduct the state level seminar on 'Role of IQAC in the development of the college	27-Apr-2017 01	41
Discussion on publication of New Issue of Dnyansarita	10-Sep-2017 01	200

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**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Department of Chemistry	Minor Research Project	UGC	2017 2	230000

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

No

Upload latest notification of formation of IQAC

No Files Uploaded !!!

**10. Number of IQAC meetings held during the year :**

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View Uploaded File](#)

**11. Whether IQAC received funding from any of**

No

the funding agency to support its activities during the year?

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Planning for Quality Improvement Program (QIP)

Encouragement for Research to the Faculty

Collection of Annual Performance Report from Teacher

Inspiration for participation in NCC and Sports activities

Preparation of academic calendar

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Organization of State Level Elocution and Debating	State level Elocution and Debating Competition was organized in January
Solar Lamps to be installed	Seven Solar Lamps Installed in the Campus
New required teaching and non teaching staff	Temporary staff has been appointed
To collect quotations for required instruments for science lab	Placement of necessary order for science instruments
Preparation of Academic Calendar	The Academic Calendar was prepared and implemented
Organization of Induction Program	Induction Programs were organised for UG and PG students
Focus on student centered teaching activities	Teachers and Departments conducted activities
Motivation to faculty members for participation in Seminars/Conferences/Workshops etc.	Various faculty members participated in seminars,conference, workshops and presented research papers
Motivating faculty to undertake research project	One faculty has received grant for minor research project

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**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body

Meeting Date

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	Yes
Date of Visit	13-Nov-2017
<b>16. Whether institutional data submitted to AISHE:</b>	Yes
Year of Submission	2017
Date of Submission	13-Apr-2017
<b>17. Does the Institution have Management Information System ?</b>	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>For admission process of all the classes the College uses Vriddhi software solution Pvt. ltd. All administrative functions from admission of students, examinations, issue of Hall tickets is done through internet. Faculty enters attendance and marks through this network. Information is disseminated between offices and departments through the intranet facility. The college is part of the MIS of the Directorate of Higher Education, Maharashtra State. It has been using the System since the last few years. It uses 2 modules, viz., of Staffing Information and Academic Information. The college fills up the requisite information, usually, in the month of February. The following heads are filled under the Staffing Information: 1. General details of the office/institute 2. Details of courses conducted in the institute 3. Total approved seats 4. Details of approved seats, designation wise 5. Details of approved seats, subject wise The following heads are filled under the Academic Information: 1. Details of research activities in the institution - PhD 2. Details of student enrolment in different courses 3. Details of minority students enrolment 4. Details of physically handicapped student's enrolment 5. Details of hostel facility 7. Details of scholarship availing students 8. Details of availability of</p>

Physical Education facilities 9. Details of library 10. Details of physically handicapped students and expenditure thereon 11. Details of examination results 12. Details breakup of fees received 13. Expenditure status of Plans Scheme The college also follows the guidelines of online admissions and enrollment of students with the Savitribai Phule Pune University, Pune. The marks of internal examination are sent online to the University. All the question papers of all courses are sent by the university online through the Digital Exam Paper Delivery (DEPD) system i.e. Web link delivery of question papers to conduct the examinations scheduled by the university.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In the beginning of each term the Principal of our college conducts a meeting of all heads of the departments and makes discussion on planning of the schedule of curriculum. The directions regarding planning are given to all heads. The head of each department conducts meetings for their respective teachers, syllabus is distributed among them. Each teacher prepares the plan for the delivery of curriculum by further bifurcation of the units to be taught in to the number of lectures to be delivered. Teachers inform their Head of the departments regarding the delivered curriculum on the last working day of the month. Healthy discussion and constructive suggestions help to complete the syllabus properly in time. All head of the department report to the Principal and IQAC regarding the status of delivered curriculum on the first working day of the month. Weak students or the students having difficulties/ doubts are always encouraged to see the personally after completion of lectures. Regular assignments of all subjects are taken semester wise. Implementation:- 1. Lectures are taken as per the planned schedule and timetable in two sessions. Teachers used ICT wherever possible. 2. Regular class tests and surprise tests are taken by the faculties. Information and Communication Technology (ICT) in education is the mode of education that uses information and communications technology to support, enhance, and optimize the delivery of information.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NA	NA

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NA	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
MA	Marathi	20/06/2017
MA	Hindi	20/06/2017
MA	Economics	20/06/2017
MA	English	20/06/2017
MA	Political Science	20/06/2017
MA	History	20/06/2017
MA	Geography	20/06/2017
MCom	Commerce	20/06/2017
MSc	Chemistry	20/06/2017
MSc	Computer Science	20/06/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
24	20/06/2017	938
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Arts	202
BCom	Commerce	317
BSc	Physics	13
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### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

#### Feedback Obtained

Our college has a mechanism to obtain feedback from students and teachers on Curriculum. By analyzing these feedbacks suggestion and recommendations are listed by our teaching staff members. Student's feedbacks and responses on curriculum are used to enrich curriculum by incorporating more examples, case studies, Distribution of Notes, question bank, diagrams, online references. Stakeholder can send their feedback offline as well as online through college website. Feedback is also collected from the parents during Parent Teacher Meetings (PTMs) that are organized by the college. Suggestions and comments given by the guardians are also taken into account for future development. The different areas where improvements are required are discussed in respective committees/departments. The proposals given by the different committees are discussed in the college for necessary action. Strengths of the college are also taken into consideration for further up gradation.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	First Year	480	383	383
BA	Second Year	480	202	202
BA	Third Year	480	111	111
BCom	First Year	480	464	464
BCom	Second Year	480	317	317
BCom	Third Year	480	257	257
BSc	First Year	240	244	244
BSc	Second Year	240	197	197
BSc	Third Year	240	156	156
BSc	Computer Science First Year	80	80	80

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### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	2677	309	53	11	11

### 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)



Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
53	30	175	7	0	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The students mentoring system is available in the institution. The institutional Mentor-Mentee ratio for the year 2017-18 is 1:64. The system works on the following objectives: 1. To develop good relationship between students and teachers 2. To help the students to improve their academic and professional performance 3. To address and solve their academic, psychological, economic issues 4. To motivate them to participate in different curricular and extracurricular activities that build self-confidence. The details of the system are as follows: The coordinator of this scheme distributes the students (mentees) among the teachers (mentors) right from the first year of their course. Groups are made on the basis of department/class. The mentors assess the overall performance and progress of the students assigned to them by personal counselling. The students of the institution are from rural and diverse socioeconomic backgrounds, so they find various difficulties in their student life. Students mentoring system make their student life easy and memorable in terms of their emotional, academic and professional needs. The teachers conduct the meetings with students and their parents regularly. The performance of students in internal examination is monitored by the respective teachers. The teachers give the priority to differently-abled student. The mentor counsels and monitors the progress of slow learners. The mentors also handled the stress-related issues of mentees. The college identifies slow and advanced learners and organizes remedial teaching for slow learners and competitive exams teaching for advanced learners. The mentor conducts regular meetings and discussions on any problem such as academic, financial, psychological, family awareness and monitors the students' progress. The mentor also involves the Parents, Head and Principal for reforming the student with weak performance and resolving related issues. The mentee may subject to disciplinary action in case he/she violates the code of conduct. Mentor observes the attendance of the mentee. During the continuous assessment of the mentee, the mentor keeps track of the overall performance of the mentee through counselling. The Principal, Heads of various departments and the staff regularly guide the students. The faculty members guide the students in the matters of admission, selection of subjects, career guidance and health issues. The various departments and committees, like NCC, NSS, also work in this direction. The competitive examination cell of the college regularly counsels the students about career opportunities in civil services, banking, etc. The students of TYBA, BCom, BSc, BSc (Computer Science) and BBA are counselled about the various career opportunities after graduation. The mentoring system organizes some seminars on career guidance by inviting the renowned personalities in the field. In this way, this system boosts the morale and confidence of the students and provides channel for the overall development of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2986	53	1:56

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
48	47	1	0	15

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	N A	Nill	N A

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA1	YEAR	07/11/2017	09/12/2017
BCom	BCOM	YEAY	11/10/2017	17/11/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The various departments teach the syllabus laid down by the Board of Studies, of Savitribai Phule Pune University,Pune. The guidelines and methods to initiate continuous internal evaluation are done at department level. The practice enables a student to understand and comprehend each concept of study at individual level. The latest information is gathered by means of online resources in order to effectively implement the given curriculum. The number of classes for each topic is followed as per the norms mentioned in the University syllabus. Special attention is paid to slow-learners through differentiated learning process. The students' are given home assignments, tutorials and projects as a part of their continuous assessment process under the credit based system. • Institutions are bound with University rule of conducting internal examinations . • Teachers have conducts class tests and evaluate the students. . • The topics are given to students to improve their presentation ability. . • Quiz Test and seminars are conducted • Each subject teacher conducts test to observe knowledge. • English department gives practice lessons and feedback given according to the work done. • Students are guided for making notes • Some of the departments maintain a library of sorts where library books are lent to them for a longer periods • Students are encouraged to refer good reference books and making their own notes and are asked to make presentation on them. This aid in developing a deeper understanding of the concerned text as also developing their oral and cognitive skill.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college is affiliated with Savitribai Phule Pune University,Pune. In the beginning of the first term the details about dates of commencement and closure of terms, are declared by our university. By taking into consideration these dates we prepare an annual academic calendar for the monthly academic process with respect to University academic schedule. The calendar specifies the dates of college reopening, internal tests, University examination and Schedule of extra and co-curricular activities under Cultural, NCC, NSS, Sports, etc. The university conducts the written/theory examination at the end of semester. The result of same are communicated to the students when declared by the affiliated university. The academic committee analyses the university examination results for each Program.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://atcbhor.com/pocos.php>

## 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
TYBA	BA	arts	147	74	50.34
TYBCOM	BCom	Commerce	177	89	57.14
TYBSC	BSc	Chemistry	188	84	44.68
TYBCS	Bachelor of Computer Science	Computer	75	28	37.33
TYBBA(CA)	BCA	Computer Application	45	9	20
MCOM-II	MCom	Commerce	61	55	90.16
MSC(CS)	MSc	Computer	11	9	81.81
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## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://atcbhor.com/doc/2.7.1\\_Student\\_Satisfaction\\_Servy\\_2017-18.pdf](https://atcbhor.com/doc/2.7.1_Student_Satisfaction_Servy_2017-18.pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	730	SPPU, Pune	230000	230000
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### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day State Level Workshop on Safety Measures in Chemistry Laboratory	Chemistry	30/12/2017
One Day State Level Seminar on "Innovative Methods of Teaching"	English	13/01/2018
Two Day National Conference on Problems and Prospectus of GST	Commerce	13/03/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
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Combine annual training camp I	kondhalkar Pradnya	Group Headquarter, Pune	08/07/2017	Student
Combine annual training camp i	Katkar Pooja	Group Headquarter, Pune	08/07/2017	Student
Combine annual training camp II	Sonawane Nikita	Group Headquarter, Pune	07/08/2017	Student
ALL INDIA THAL SAINIK CAMP, DELHI	CQMS. Bandal Pratibha	Group Headquarter, Delhi	29/09/2017	Student
ALL INDIA THAL SAINIK CAMP, DELHI	CPL. Jadhav Ankita	Group Headquarter, Delhi	29/09/2017	Student
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### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N A	N A	N A	N A	N A	Null
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### 3.3 – Research Publications and Awards

#### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

#### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	2
Arts	1

#### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Chemistry	5	1.0
National	Marathi	2	4.0
National	History	4	4.0
International	Commerce	1	1.0
<a href="#">View Uploaded File</a>			

#### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	3
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#### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/

## Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Indian Commerce Association	Dr. P. G. Deshmukh	Indian journal of Commerce	2018	1	Nil	Nil
Transition-metal-free regio selective thiocyanation of phenols, anilines and heterocycles	Dr. Tushar Manik Khopade	Tetrahedron Letters	2017	1	Nil	Nil
Oxidative decarboxylation of arylacetic acids in water: One-pot transition-metal-free synthesis of aldehydes and ketones	Dr. Tushar Manik Khopade	Tetrahedron Letters	2017	1	Nil	Nil
Direct Organocatalytic Multi component Synthesis of Enantiopure $\beta$ -Butyrolactones via Tandem Knoevenagel-Michael-Lactonization Sequence	Dr. Tushar Manik Khopade	Advanced Synthesis and Catalysis	2017	1	Nil	Nil
An Adverse Effect of Higher Catalyst Loading and Longer Reaction Time on En	Dr. Tushar Manik Khopade	Chemistry-A European Journal	2017	1	Nil	Nil

antioselectivity in an Organocatalytic Multicomponent Reaction						
'Role of Activated Carbon in the Synthesis of Heterocyclic Compounds'	Dr. K. S. Mundhe	Int. Journal of Chemical and Physical Sciences	2017	1	S.P. College, Pune	122

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
'Role of Activated Carbon in the Synthesis of Heterocyclic Compounds'	Dr. K. S. Mundhe	Int. Journal of Chemical and Physical Sciences	2018	5	122	S. P. College, Pune

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### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
<b>Presented papers</b>	1	1	2	0

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## 3.4 – Extension Activities

### 3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
International day of yoga	Anantrao Thopte College, Bhore	16	57
Tree plantation programme	Anantrao Thopte College, Bhore	2	40
Swatchh Bharat Abhiyan	Anantrao Thopte College, Bhore	2	40
Swatch Bharat Abhiyan was held at Vaghajai mandir	Anantrao Thopte College, Bhore and Wagjai Mandir Trust	2	30

Pulse polio programme Bhor Taluka.	Anantrao Thopte College, Bhor and Rotary club of Bhor Rajgad Rajgad	2	40
Phule,Shahu ,Ambedkar vichar prasar sahitya sammelan Bhor	Anantrao Thopte College, Bhor and Phule Shahu ambedkar Vichar manch Bhor	12	38
3 days trekking which was organized by saswad college NCC dept.	Anantrao Thopte College, Bhor and saswad college NCC dept.	1	5
Ten days NSS Winter camp	Anantrao Thopte College, Bhor and Kankwadi Tal-Bhor	6	75
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Obstacle Training	Silver medal	ALL INDIA THAL SAINIK CAMP,DELHI	1
Tug of War	Gold medal	ALL INDIA THAL SAINIK CAMP,DELHI	1
Obstacle Training	Silver medal	ALL INDIA THAL SAINIK CAMP,DELHI	1
Senior Camp	Gold medal	Main headquarter NCC, PuneMain headquarter NCC, Pune	1
Sanitation Senior	Gold medal	Main headquarter NCC, Pune	1
Best pilot	Gold medal	Main headquarter NCC, Pune	1
second camp senior	Silver medal	Main headquarter NCC, PuneMain headquarter NCC, Pune	1
Best Firer	Gold medal	Main headquarter NCC, PuneMain headquarter NCC, Pune	1
Pilot	Gold medal	Main headquarter NCC, Pune	1
Tug of War	Gold medal	ALL INDIA THAL SAINIK CAMP,DELHI	1
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government

Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC	Anantrao Thopte College, Bhor	International day of yoga	12	57
NCC and NSSNCC and NSS	Anantrao Thopte College, Bhor	Tree plantation programme	2	40
NCC and NSSNCC and NSS	Anantrao Thopte College, Bhor	Swatchh Bharat Abhiyan	2	40
NCC and NSS	Anantrao Thopte College, Bhor and Wagjai Mandir Trust	Swatch Bharat Abhiyan was held at Vaghajai mandir	2	30
NCC	Anantrao Thopte College, Bhor and Phule Shahu ambedkar Vichar manch Bhor	Pulse polio programme Bhor Taluka.	2	40
NCC and NSS	Anantrao Thopte College, Bhor and Phule Shahu ambedkar Vichar manch Bhor	Phule, Shahu, Ambedkar vichar prasar sahitya sammelan Bhor	12	38
NCC	Anantrao Thopte College, Bhor and saswad college NCC dept.	3 days trekking which was organized by saswad college NCC dept.	1	5
Nss	Anantrao Thopte College, Bhor and Kankwadi Tal-Bhor	Ten days NSS Winter camp	6	75

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	NA	NA	00

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering	Duration From	Duration To	Participant
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		institution/ industry /research lab with contact details			
NA	NA	NA	Null	Null	00
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
<b>No Data Entered/Not Applicable !!!</b>			
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5000000	4085000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Libword	Partially	Nov17	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	821	154562	122	15880	943	170442
Reference Books	12800	151262	362	150860	13162	302122
e-Books	97000	5000	0	0	97000	5000
Journals	68	27744	34	33799	102	61543
e-Journals	6000	5000	0	0	6000	5000
CD & Video	81	0	0	0	81	0

Others(s pecify)	11	18950	0	0	11	18950
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
<a href="#">View File</a>			

#### 4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	149	4	15	57	8	3	15	20	0
Added	0	0	0	0	0	0	0	0	0
Total	149	4	15	57	8	3	15	20	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
---------------

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	Nil

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
5000000	4085000	3200000	2973000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College has all the facilities like laboratory, Library, Sports complex, Computer Labs and Classrooms. The procedures and policies for maintaining and utilizing physical, academic and support facilities are as follows: 1. Laboratory: College has developed laboratories as per needs of the students. The Departments like Chemistry, Physics, Botony and Zoology are having well equipped laboratories. The Heads of the Departments present their budgets for maintenance of laboratories, purchasing of new instruments to the Principal. Principal puts it into the CDC and IQAC meeting. All the demands relating to laboratories are discussed and the proposal is sent to the top management for final sanction. All the budgetary demands are sanctioned by top

management. 2. Library The Library is the heart of our college. There are more than 11000 reference books, more than 6000 text books, the 16 number of journals, 81 of CDs of different subjects. The library committee of our college overlooks all the activities of library. Our library is partially automated.

The Research Committee and Library Committee are contributing to maintain library facilities. Senior Librarian plans to order different books, journals, magazines, reference books and put the demands in the library committee meeting. Whatever the recommendations made by the committee are informed to Principal. With the permission of management the order is placed. Our library provides Identity Cards to the students. 3. Sport Complex Our college has availability of 400mtr running track along with well equipped gymnasium hall. Every year college do budgetary provision to maintenance of running track, gymnasium hall, and sports equipment. Physical Director organises different sports games. With the permission of college management all types of citizens are taking advantage of our sports complex. The sports tournaments like Cricket, Wrestling, Basket ball, Base ball, Soft ball, KhoKho, Running, Kabaddi are organised every year.

Sport committee of our college overlooks the sports activities. 4. Computer Labs: There are five well equipped Computer Labs available for computer education and training. The Students who are admitted for BSc computer study are fully using computer lab facilities. There are more than 200 students taking the facilities of computer labs. The secondary and higher secondary students do visit and see the lab facility. Every year with the top preference the budgetary provision is made for maintenance of Computer Lab. 5. Classrooms College is having 22 classrooms which are used for the classes of Arts, Commerce and Science. As per the demands of the students and the teacher regular maintenance is undertaken. All the classrooms are having facilities of electricity, WiFi with the secure coverage of CCT Camera. All the classes are coloured regularly. The demand of construction of additional classes are put before the management and after the permission new classes are constructed.

[https://atcbhor.com/doc/Procedures\\_and\\_policies\\_for\\_maintaining\\_and\\_utilizing\\_physical.pdf](https://atcbhor.com/doc/Procedures_and_policies_for_maintaining_and_utilizing_physical.pdf)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Support from institution	203	324172
Financial Support from Other Sources			
a) National	Government Scholarships	71	594175
b) International	--	0	0
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#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
International Yoga day	21/06/2017	100	Anantrao Thopte college bhor with 3 mah Naval unit pune 2 Mah girls bt. Pune
Personal	13/09/2017	15	Department of

Counselling			english A.T.College Bhor
Career counselling	11/10/2017	50	A.T.College Bhor
Parents Counselling	22/08/2017	145	A.T.College Bhor
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Personal Counselling	0	15	0	0
2017	Career counselling	0	50	0	0
2017	Parents Counselling	0	145	0	0
<a href="#">View File</a>					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
N.A.	0	0	Nil	0	0
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	30	B.Com	Commerce	A. T. College, Bhor	M.COM
2017	49	B.A.	ARTS	A. T. College, Bhor	M.A.
2017	12	BSC	SCIENCE	A. T.	M.SC

				College, Bhor	
2017	5	BSC COMP SCI	COMP. SCIENCE	A. T. College, Bho	MCS
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	0
<a href="#">View File</a>	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Shivjayanti Utsav	College	50
Cultural Programme (Gathering)	College	70
Sports (Wrestling)	Inter College Sports	11
Sports (Wrestling)	State Level	7
Sports (Boxing)	Inter College Sports	1
Sports (Cross country)	State Level	1
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	BOATPULLING	National	1	Nil	MAH SN 15 199113	CADET CAPTAIN SATALE AJIT
2017	BOATPULLING	National	1	Nil	MAH SN 15 199103	P.O. CADET – SHETE PRAKASH
2017	SERVICE-SUBJECT	National	1	Nil	MAH SN 15 199130	LDG. Cadet – Bandal Sandesh
2017	BOAT PILLING	National	1	Nil	MAH SN 15 199126	LDG. Cadet – Khopade Sandesh
2017	SERVICE-SUBJECT	National	1	Nil	MAH 16 SDN 980622	LDG. Cadet – Jagdale Chetan

2017	DRILL	National	1	Nil	MAH 16 SDN 980603	Cadet Captain - Shivatara Swapnil
2017	DRILL	National	1	Nil	MAH 16 SDN 980608	P.O.Cadet - Rushikesh Sawant
2017	Tug of War & Obstacle Training	National	1	Nil	MAH SW 2015 226562	CQMS. Bandal Pratibha
2017	Tug of War & Obstacle Training	National	1	Nil	MAH SW 2016 911013	CPL. Jadhav Ankita CPL. Jadhav Ankita CPL. Jadhav Ankita

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The students are represented in various academic, administrative committees. The students are involved in subject-wise study council and departmental committees. The students participation is also made in different college level committees such as cultural committee, welfare committee, grievance redressal committee, discipline committee, IQAC committee etc. Through the participation of the students different activities of the college are made successful.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

124

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Though the Alumni association is unregistered the ex students of different classes are gather together and share their views with teachers.

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Practices of decentralization and participative management during 2017-2018 Our college practices Decentralization and Participative Management. The success of our college is the result of the combined efforts of all who work towards attaining the vision. Right from the President of the Management Committee to the staff and students, all the stakeholders have a role to play in building of the college. Their involvement and cooperation in devising and implementing decision making policies for academic and administrative affairs through various bodies and committees have contributed to the growth of the college. College focuses on decentralization by intending equal opportunity. Our mother institute's management comprises the management committee, college governing council and each committee has been provided with specific functions cater to the needs of the ongoing progress and development of the Institution. The Governing Council takes care of financial management and the implementation of facilities to upgrade the standard of amenities which supports effectively the teaching learning and research aspects. The Principal, Heads of the departments, teaching and non teaching faculty along with student union members, class representatives together concentrate on fostering the progress of institution by sharing the responsibilities and participate growth of institution and to act according to the aims and objectives of the Institution.

1. Principal Level - Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. All academic and operational policies are based on the unanimous decision of the governing body, the IQAC and the teachers of the college • Internal Quality Assurance Cell (IQAC) • NSS Committee, Extension Activities Students Welfare Committee • Annual Prize Distribution Committee Prospectus Committee • College Annual Magazine Committee • Environment Awareness , • Students Grievance Redressal Committee • College Students Monitoring Committee • Sports Committee government body for the session 2017-18. Following committees are constituted in accordance to government guidelines: • Time Table Committee • Admission Committee • Research Monitoring Committee • Sexual Harassment Prevention Women's Grievance Redressal Committee • Anti-Ragging Committee • Cultural Events Committee

Faculty level Faculty members are given representation in various committees/cells nominated by the principal and the Governing body, in the IQAC and other committees. Every year, the composition of different committees is changed to ensure a uniform exposure of duties for academic and professional development of faculty members. Following are the different sub-committees which have been nominated by Principal • Discipline Maintenance committee • Event Management committee • College Infrastructure Cleanliness, • Class Room Mentors • Teacher- Parent Meet Committee • Examination ( University College Level )Committee Students Level:- For the development of students, various cells and clubs are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for further reinforces decentralization Canteen maintenance secretary

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum is designed by the University and the same is followed by the college. Some staff members are

	<p>members of the Syllabus Revision Committee and Board of Studies, thus they contribute their expertise in framing the syllabus.</p>
Teaching and Learning	<p>College has appointed qualified and competent teaching staff. The lectures are conducted regularly as per the time table and teaching plans. Smooth functioning of lectures is ensured and monitored by the heads and coordinators of the departments. Various innovative teaching methodologies like group discussions, role plays, case studies etc. are used by the teachers. Classroom teaching is blended with study tours. All teachers incorporate ICT in their daily teaching-learning process. Students are assigned projects in the form of poster and model making and these are exhibited in the college. Through these various efforts by the teachers, learning is made learner-centric.</p>
Examination and Evaluation	<p>Examinations are conducted as per the norms of the University of Savitibai Phule Pune University ,Pune . It is obligatory on all teachers to perform examination duties such as paper setter and moderator, Invigilator etc. All answer papers are assessed centrally in the college from semester I to VI. The attendance record of each faculty assessing answer papers is maintained on a daily basis.</p>
Research and Development	<p>To create a strong research environment in the institute, teachers are encouraged to participate in National and International Conferences and Seminars.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The library is spacious and can accommodate sizable students at a time. It has separate stacking and display space. Library supplies updated list of books, journals and magazines to all the teaching staff. Good internet connection which are regularly maintained through college .Physical infrastructure like chairs, tables, benches, white boards, cupboards, lockers etc. are maintained regularly. The institute has installed CCTV cameras all over the campus for better vigilance and maintenance of the campus. Computers and other electronic equipments are maintained by college .</p>
Human Resource Management	<p>All vacant posts- teaching and non-</p>



teaching staff- are appointed by the management. The Principal informs management about the number of vacant posts to be filled before the onset of the academic year. In case of sudden vacancies arising, ad hoc/CHB appointments are made. After obtaining approval of the management, the vacant posts are advertised in major dailies and applications are invited. Though there is a ban on appointment of staff in aided section (teaching and non-teaching staff) by the Government of Maharashtra, the appointment is made and the salaries are borne by the management, so that teaching-learning is not affected. Similarly, the non-teaching staff is also appointed for smooth functioning of the office.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institute Library has adequate no. of books, journal, computer with internet facility and provision for computerized library. Library facilities provided by the institute for the students and faculties. Administration Technology is utilized in office administration for maintaining documents in soft copies.
Administration	Technology is utilized in office administration for maintaining documents in soft copies.
Finance and Accounts	College office use to Vrddhi Software to maintain all the sections including finance and accounts .
Student Admission and Support	Students admission are given through online link on our college website.
Examination	All examinations forms are filled online through the Savitribai Phule Pune University ,Pune .As well as results are going to provide to students online process.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	NIL	NIL	NIL	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	NIL	NIL	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NIL	0	Nil	Nil	0
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund, Loan facility through co-operative credit society, Group and General Insurance Policy .	Provident Fund, Loan facility through co-operative credit society, Group and General Insurance Policy .	Accidental Insurance, Bus Pass, Earn and Learn Scheme, various Scholarships.

**6.4 – Financial Management and Resource Mobilization**

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

**Optimal Utilization of Resources:** Institute Budget: A budget is prepared every year and every possible effort is made to adhere to the budget. It is approved by the CDC. It incorporates the budget of the academic department, Library and sports. Purchase committee: All purchases are made after inviting quotations, statements, negotiations with suppliers and then purchase order is executed. Accounts and Audit: The funds received are properly utilized. The accounts maintained and audited by CA appointed by the college. Internal check system is applied by verifying each and every transaction by accountant, and Principal, which ensures transparency in financial resource management.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
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## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal meets with staff and students Career Guidance Psychological Guidance

## 6.5.3 – Development programmes for support staff (at least three)

For the Non-teaching staff facilities like Provident Fund, Loan facility through co-operative credit society, Group and General Insurance Policy are given .Counseling has been done whenever is needed.

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

Preparation of academic calendar. Organization of Induction programme for first year UG and PG students. Focus on student centered Teaching activities. Motivating faculty members for participation in seminars, conferences and present and publish papers. Motivating faculty to undertake research projects. Organization of State Level Elocution and Debating. To start skill-based certificate course like Financial Literacy. To develop stronger Industry-Academia relation for benefit of staff and students. To promote Interdisciplinary and collaborative research. To enhance the quality of staff by promoting and encouraging overall faculty development. To aim for international collaborations and international programs. To enhance Infrastructure for Teaching-Learning and Administration. Use of latest technology for the betterment of students. Effective implementation of the plans.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Preparation of academic calendar	18/06/2017	18/06/2017	03/07/2017	2000
2017	Motivation to conduct an induction program	17/07/2017	17/07/2017	01/08/2017	1000
2017	Discussion	17/07/2017	17/07/2017	01/08/2017	2000

	on maintenance of old furniture and coloring				
2017	Motivation for preparation of NAAC visit	17/07/2017	17/07/2017	06/11/2017	2000
2017	Rearrange the nameplates of departments and fencing of botanical garden	17/07/2017	17/07/2017	28/07/2017	50
2017	Fulfillment of NAAC office requirement	10/09/2017	10/09/2017	15/09/2017	12
2017	To conduct the state level seminar on Role of IQAC in the development of the college	27/04/2017	27/04/2017	27/04/2017	41
2017	Discussion on publication of New Issue of Dnyansarita	10/09/2017	10/09/2017	10/09/2017	200
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
NCC Activity	20/06/2017	05/05/2018	105	35
Yoga Activity	21/06/2017	21/06/2017	110	45
NCC Cadets Orientation	27/07/2017	27/07/2017	105	35

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is environmental conscious through the following practices: 1. Solar Street Lights - In the college campus there are around ten solar street lights are fixed. 2. Solar water heating system- The college has installed a solar water heating system on terrace of Ladies Hostel which also full fills the need of required hot water. It helps to save the electricity and wood material. 3. Vermicompost unit: The bio waste is converted to manure with the help of Vermicompost unit, the unit is maintained on a regular basis. 4. e-Waste management- Our mother institute collects e-Waste materials such as computers and computer related accessories donated to the schools of the institutes or destroyed to authorized recyclers. 5. Efforts for carbon neutrality: Entire communication in the campus across all stakeholders is electronic, some of the platforms used for communication are official WhatsApp groups, emails, SMS etc. 6. Rain water harvesting unit: Rain water harvesting facility has been created to collect entire water from the terrace and feed it to a soak pit designed scientifically around a natural underground tank.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	2
Rest Rooms	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	21/06/2017	1	International Yoga Day	Importance of Yoga for Health	57
2017	1	1	26/12/2017	2	Vichar Sammelan	Importance of thoughts of Phule, Shahu, Ambedkar	38
2017	1	1	20/06/2017	1	Participation in Pune-Pandharpur Palakhi Sohala	Importance of cleanliness	52
2017	1	1	28/07/2017	1	Tree Plantation	Importance of plantation for environment	75
2017	1	1	15/08/2017	1	Celebration of I	Message of Unity	500

					ndependen ce Day	in Diversity	
2017	1	1	02/10/2 017	1	Celebra tion of Gandhi Jyanti	How to follow the Gandhian thoughts	200
2017	1	1	11/12/2 019	7	NSS Winter Camp	To motivate the Village People for Envir onment Cl inliness and Health	75
2017	1	1	03/01/2 018	1	Celebra tion of S avitribai Phule Jayanti	Importanc of the role Savi tribai in developme nt of society through women education	250
2017	1	1	19/02/2 018	1	Celebra tion of S hivajayan ti	Inspira tion to youth for national awakening	500
2017	1	1	14/04/2 018	1	Celebra tion Dr. Babasaheb Ambedkar Jayanti	How to motivate the students for Dr. Babasaheb Ambedkars Thought	300
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of ethics and conduct for the students	15/06/2017	1. Student should be regular and must attend the daily classes as per the timetable. 2. While on campus, students shall, at all times wear their I-Cards well displayed. They should be able to produce it before any teaching

/administrative staff as and when the need arises.

3. Students must be appropriately dressed on the campus. They should keep their attire formal and sport a presentable and decent look. During P.T lectures, they must wear their P.T uniforms without fail. 4. Students must exercise a sense of belongingness with their institution. They should

respect the college property and abstain from causing any damage to the infrastructural

facilities provided to them. They are strongly advised not to scribble on the desks and deface the benches and walls. 5.

He/she should not indulge in any disruptive activity in a class room or in an event sponsored by the college. 6.

Students should also beware of electrical installations and not damage the electrical gadgets and fittings in the classrooms, laboratories and other locations on the campus.

7. Students must contribute to maintaining their campus and keep it clean and beautiful by staying away from littering in the classroom, corridors, staircase, or playground.

Any form of trash should be disposed in the trash-cans and waste- bins only. Students should be self - disciplined and feel responsible towards the upkeep of overall cleanliness on the campus. 8. Cheating and

Copying during examinations are forbidden. 9. All the students are informed that Ragging is a crime.

So They should not involve in any act of ragging such as use of spoken /written word or any act which has the effect of teasing, treating or handling with rudeness any student 10.

All the students are informed that they should not involve in act of sexual harassment which encompasses a range of conduct, including sexual assault, unwanted touching or persistent unwelcome comments, emails, or pictures of an insulting or degrading sexual nature etc. 11.

Every student must compulsorily put in 75 of attendance. They must be regular for all lectures and complete the assignments and tasks given to them on time.

12. Students are expected to follow classroom decorum. They shall respect the academic environment and participate actively in nurturing it further. Any unpleasant behavior on their part is liable for punishment by the concerned authorities.

13. Students must display polite and courteous behavior towards their teachers, administrative/support staff, seniors and fellow classmates. They should greet their superiors and maintain a friendly and helpful attitude in order to promote a healthy atmosphere on the campus.

14. Students shall maintain silence in the academic building. Speaking loudly, hooting, whistling, loitering or making catcalls will be treated as a violation of campus discipline. 15.



During leisure hours, and for independent study, students may use designated areas such as the library or reading hall. Sitting in staircases, or functioning areas may interfere with free movement. 16. Consumption of alcohol, chewing tobacco or smoking is strictly prohibited on the campus. 17. Students must strictly refrain from political activity in any form on the campus. All such initiatives such as arranging meetings, processions, canvassing, or fund collections without the consent of the authorities is liable to attract disciplinary action. 18. Students shall not display notices, posters, pamphlets or bills without the permission of the concerned faculty member or a competent authority. 19. Students are advised not to indulge in any unauthorized celebrations on the campus such as spraying colors or bursting fire-crackers. 20. As responsible citizens, it is our duty to safeguard our environment. Therefore students will check noise pollution on the campus by not using powered vehicles or unnecessarily blowing horns. 21. Students must be conscious of their natural environment and depleting natural resources. Therefore, they are expected to use water and other resources judiciously and not keep taps, lights and fans running unnecessarily.

22. Students are advised to follow safety precautions in the laboratories. They must at all time handle appliances, equipment, fixtures and laboratory material carefully to prevent accidents causing injury to self or damage to college property. 23. Use of Mobile phones in class rooms, laboratories, library and any such location on the campus which may cause disturbance and hinder academic activity is strictly prohibited. 24. Students are advised to participate in all academic, extension, curricular and extra-curricular activities and use all such facilities available optimally in order to become competent and efficient mentally and physically. 25. Students desiring to participate in inter-collegiate competitions and activities must inform their college authorities in advance and seek prior permission. 26. In case of students desiring to take up a job or attend classes outside college, they must strictly opt for a timing that does not in any way clash with their regular college hours. They must also keep the concerned authorities informed in case of any such event. 27. Students must park their vehicles in the designated parking spaces only. Over- speeding in the campus must be strictly avoided. 28. No student shall indulge in any kind of anti-social, anti- institutional or any sort of immoral or un-

		<p>ethical activities on the college campus. Anyone found guilty will be liable to disciplinary action. 29. Any form of harassment such as ragging, eve-teasing or obscene behavior with fellow students or staff is highly objectionable and is liable to be treated as a criminal offence. ( Can be modified as per various Acts) 30. Access to college campus on holidays or beyond regular college timing is restricted. Students must seek prior permission from the college authorities for the same.</p>
<p>Code of Conduct for Employee</p>	<p>15/06/2017</p>	<p>1. Employees must work towards vision of the college. 2. They must perform their daily activates as assignment by the authorities as prime responsibility for the betterment of the college and society. 3. They must have positive relationship with students, colleagues and parents and society. 4. Every employee shall abide by and comply with the rules and regulations of the college and all orders and directions of his/her superior authorities, under whose superintendence or control, he/she is placed. 5. Every employee shall extend utmost courtesy and attention to all persons with whom he/she is to deal in with the course of his/her duties. 6. Every employee shall endeavor to promote the interest of the College and shall not act in any manner prejudicial thereto. 7. No employee shall join, or continue to be a member of an</p>

association the objectives or activities of which are prejudicial to the interests of the sovereignty and integrity of India or public order or morality. 8. No employee shall engage directly or indirectly in any trade or business or undertake any other employment. For undertaking honorary work of a social and charitable nature or work of a literary, artistic or scientific character the employee shall obtain prior permission of the authority. 9. Obligation to maintain secrecy: Every employee shall maintain the strictest secrecy regarding the College's affairs and the affairs of its constituents and shall not divulge, directly or indirectly, any information of confidential nature either to a member of the public or of the College's staff, unless compelled to do so by a judicial or other authority or unless instructed to do so by a superior officer in the discharge of his duties. 10. No employee of the College shall enter into any partnership, accept any fees, endowment or commission whatsoever from any part other than the College, except with the prior permission of the Principal/Competent Authority. 11. Acceptance of gifts: An employee shall not solicit or accept any gift from a constituent of the College or from any subordinate employee, provided that such gifts, grants and donations

shall be received by an employee in the official discharge of his duties for the College. 12. Employee should come in the office in time and should be in office dress code. 13. Avoid using cellphone in the office/ internet for personal use. 14. Employees are strictly prohibited to smoke, consume drugs, tobacco and gutkha. 15. Measure shall be taken to avoid, eliminate and if necessary impose punishment for any harassment in terms of color , religion, sex or any other physical or mental disabilities. 16. They should not be involve themselves in any form of threat or physical violence of any kind they face consequence in form of punishment. 17. They Should not associate with any political party or organization which take part in the politics. 18. Employee should not destroy/ attempt to destroy or tamper the office record or documents of the college.

Code of Conduct for Head of Department

15/06/2017

1. The workload (teaching and departmental) of all the staff should be assigned by the Head of the Department. 2. The Head of the Department should ensure that the workload of the teacher should not be less than 40 hours a week, of which teaching-contact hours should be not less than 20 hours 3. The teaching load should be allotted by the Head of the Department after taking into account of the Faculty Member's subject of expertise. 4. The Head of the

Department should arrange the weekly meetings of the staff to appraise the progress of academic and administrative work. 5.

The Head of the Department should be responsible for academic planning and academic audit of the department and implementation of academic policies approved by the Principal. 6. The Head of Department should submit the departmental financial budget for the next academic year before 31st March every year. 7.

The Head of the department should constitute a departmental IQAC committee comprising of Head as the Chairperson and at least two other staff members, one of them a senior and other the junior. The meetings of IQAC should be held at least twice in every semester and the record of minutes should be maintained in the department. The main objective of IQAC will be to ensure the quality in education and continuous improvement in all academic, curricular and extracurricular activities considering mission and vision of the college and to help in overall development of the students. 8. The Head of the Department should encourage Faculty Members to update their knowledge by organizing or attending seminars/workshops/conferences and write proposals to funding agencies for research projects. 9. The Head of the Department should encourage Faculty Members to author text books and publish research papers

		<p>in reputed International / Indian Journals / Conferences listed in CARE list of UGC and those with good Citation Index 10. The Head of the Department should arrange for feedback responses from the students and the parents on quality-related department processes. 11. The Head of the Department should write confidential reports for all staff members of his/her department and submit it to the Principal every year.</p>
<p>Code of Conduct for College Development Committee</p>	<p>15/06/2017</p>	<p>1. The College Development Committee shall,- a) prepare an overall comprehensive development plan of the college regarding academic, administrative and infrastructural growth, which enable college to foster excellence in curricular, co-curricular and extra-curricular activities b) decide about the overall teaching programmes or academic calendar of the college c) recommend to the management about introducing new academic courses and the creation of additional teaching and administrative posts d) take review of the self-financing courses in the college, if any, and make recommendations for their improvement e) make specific recommendations to the management to encourage and strengthen research culture, consultancy and extension activities in the college f) make specific recommendations to the management to foster academic collaborations to strengthen teaching and research g) make</p>

specific recommendations to the management to encourage the use of information and communication technology in teaching and learning process h) make specific recommendations regarding the improvement in teaching and suitable training programmes for the employees of the college 2. Prepare the annual financial estimates (budget) and financial statements of the college or institution and recommend the same to the management for approval 3. Formulate proposals of new expenditure not provided for in the annual financial estimates (budget) 4. Make recommendations regarding the students and employees welfare activities in the college 5. Discuss the reports of the Internal Quality Assurance Committee and make suitable recommendations 6. Frame suitable admissions procedure for different programmes by following the statutory norms 7. Plan major annual events in the college, such as annual day, sports events, cultural events, etc. 8. Recommend the administration about appropriate steps to be taken regarding the discipline, safety and security issues of the college 9. Consider and make appropriate recommendations on inspection reports, local inquiry reports, audit report, report of National Assessment and Accreditation Council, etc. 10. Recommend the distribution of different



		<p>prizes, medals and awards to the students. 11. Prepare the annual report on the work done by committee for the year ending on the 30th June and submit the same to the management of such college and the university 12. Perform such other duties and exercise such other powers as may be entrusted by the management and the university.</p>
<p>Code of Conduct for Teaching Staff</p>	<p>15/06/2017</p>	<p>1. DISCIPLINE 1. The Faculty Member should report to the college at least 10 minutes before the commencement of college timing. 2. The work plan of teaching staff should ensure, in the most productive manner, with regard to the roles, jobs and targets assigned to them by the Department/ Institution. 2. LEAVES Whenever a faculty member intends to take leave, the faculty member should get the leave sanctioned in advance and with proper alternate arrangements made for class / lab / invigilation. In case of emergency, the HOD or the next senior faculty must be informed with appropriate alternate arrangements suggested. 3. CONTINUOUS ASSESSMENT 1. Once the subject is allotted the staff should prepare lecture wise lesson plan. 2. The staff should get the lesson plan and course file - approved by HOD and Principal. 3. The staff should not involve himself/herself in any unethical practice. 4. The faculty member must strive to prepare</p>

himself/ herself academically to meet all the challenges and requirements in the methodology of teaching so that the input may be useful for the student community at large. 5. The staff should get the feedback from the students. 6. The staff should interact with the coordinators and HOD or student counselor and inform about the habitual absentees and other issues. 7. Every faculty member should maintain academic record book. 4. CLASSROOM TEACHING 1. The staff should engage the lectures as per prepared timetable. 2. The staff should deliver lectures effectively which would be knowledgeable to the students. 3. The staff should solve the doubts and questions coming from the students. 5. LABORATORY 1. The staff should involve themselves in the preparation of experimental setup and upgrade the laboratory. 2. The staff should involve themselves in demonstrative models, charts and innovative methods of teaching 6. TEST/ASSIGNMENTS/MID-TERM/MOCK 1. In problem oriented subject regular tutorials have to be conducted. 2. The tutorial problems to be provided to the students a week prior to the actual class. 3. The continuous assessment should be conducted regularly. 7. APPRAISAL REPORT 1. All the staff members are required to submit their Self Evaluation Report at the end of every year. 2. The faculty members are

expected to update their knowledge by attending seminars/workshops/conference, after obtaining necessary permission from the Head of the Department and Principal.

3. The faculty should attempt to publish research papers and articles. 4. All the Staff Members and the Students should work towards making the College Campus clean, eco-friendly and safe. Anti-Ragging Act, Prevention and Redressal against Sexual Harassment Act are applicable to all the Students and Employees. Discrimination on grounds of caste, color, religion, region, gender, nationality will not be tolerated on the campus.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day	26/06/2017	26/06/2017	57
Participation in Pune-Pandharpur Palakhi Sohala	20/06/2017	20/06/2017	52
Tree Plantation	28/07/2017	28/07/2017	75
Swaccha Bharat Abhiyan	28/07/2017	28/07/2017	76
Celebration of Independence Day	15/08/2017	15/08/2017	500
Celebration of Gandhi Jyanti	02/10/2017	02/10/2017	200
NSS Winter Camp	11/12/2017	17/12/2017	75
Vichar Sammelan	26/12/2017	27/12/2017	38
Celebration of Republic Day	26/01/2018	26/01/2018	700
Celebration of Savitribai Phule Jayanti	03/01/2018	03/01/2018	250

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Solar Panel system

Tree Plantation Programme

LED tubes and bulbs

Implementation of Cleanliness Campaign

Plastic free campus

Different dustbin for wet(Green and Blue)

Rain Harvesting System

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

Best practices-I Introduction of Medicinal garden Objectives : • To introduce students about medicinal plants . • To inculcate knowledge of preparatory medicinal values of plants . • To enthuse students for developing medicinal garden by their own in home garden . • To give taxonomical and physiological aspects to students about medicinal plants . Method : The plantation of medicinal plant and conservation in botanical garden . The listing and making information of medicinal uses taxonomic information of medicinal plants . The introduction of botanical garden and medicinal garden is given by dedicated Botanist . Problem facing : The main problem faced the availability of medicinal plants . the collection has been completed from hilly areas of Sahyadri . The another is costly medicinal plants from nurseries and transport it to garden . Success : The medicinal garden has developed and we have cultivated more than 50-60 species of these medicinal plants . Output : We have made available the all information regarding 'How to develop medicinal garden and the use of medicinal plants in daily life . Also we have introduced a value of conservation of medicinal plants in hilly areas and local areas . Best practices-II TREE PLANTATION • Aim: Tree planting on fort • Objectives: 1. To maintain natural habitat plants 2. To conserve and maintenance of medicinal plants • Practice or method: collect medicinal plants from different localities and cultivate planted in botanical garden then plants are used to clean different diseases of human and animals • Success: At present all plants as a maintained in a garden utilised • Outputs: provide O<sub>2</sub> improving your quality conserving water preserving soil

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://atcbhor.com/bestpractices.php>

## 7.3 – Institutional Distinctiveness

### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Distinctiveness 2017-18 The institutional distinctiveness Anantrao Thopte College, Bhore provides educational facilities since the year 1982 students from the hilly and rural area. From this area 90 students are living in hilly regions and benefited by the educational facility of college. The college advancing the aim and objective of education by innovating ideas of teaching learning and evaluation by staff. College provides conducive environment by UG and PG courses (seven in Arts). This college is committed in empowering the student in NSS and NCC by giving them opportunity to serve in a Republic Day parade. The college has equipped with 5 science laboratories with qualified staff, 2 research centres with Ph.D guides, with best award of N.C.C and N.S.S Department. The institute has taken oath of providing , inculcating best practices for emerging students. As part of best extension activities college runs many career oriented courses and workshops. The sports activities in the college is carried out on the 400 m running track which is on 12 acre area of

the college. Also provides well equipped gymnasium hall for students overall physical activities. The college has developed green campus with different plantation and medicinal plants in botanical garden. For the participation of students in various activities the college organize elocution, debate competition since from 30 years and plans annual function. The College also facilitates to the students by arrangement of the study tours of Botany, Zoology, Physics, Geography. Along with these experts talks, workshops of different departments, conferences, National and State seminars, skill oriented courses are conducted.

Provide the weblink of the institution

[https://atcbhor.com/doc/7.3.1\\_Distinctiveness\\_2017-18.pdf](https://atcbhor.com/doc/7.3.1_Distinctiveness_2017-18.pdf)

### **8.Future Plans of Actions for Next Academic Year**

Preparation of academic calendar.Organizatiion of Induction programme for first year UG and PG students.Focus on student centered Teaching activities. Motivating faculty members for participation in seminars,conferences and present and publish papers. Motivating faculty to undertake research projects. Organization of State Level Elocution and Debating. AQAR to be Submitted. Solar lamps to be installed. New required teaching and non-teaching staff. To collect quotations for required instruments for science labs. e - waste management. To achieve academic and administrative excellence. Creating a student-centric atmosphere for holistic learning. To develop stronger Industry- Academia relation for benefit of staff and students. To promote Interdisciplinary and collaborative research. To enhance the quality of staff by promoting and encouraging overall faculty development. To aim for International collaborations and International programs. To enhance Infrastructure for Teaching-Learning and Administration. Use of latest technology for the betterment of students. Effective implementation of the plans.